

CANADIAN MILITARY COLLEGES FACULTY ASSOCIATION

Faculty Dependents' Scholarship Plan – Call for Applications

PREAMBLE

The Canadian Military Colleges Faculty Association supports post-secondary education and is committed to life-long learning. One way the Association demonstrates this is through a scholarship plan. This plan is open to immediate family members of Association members.

Every academic year, up to two (2) deserving students attending any accredited post-secondary institution will each be granted a scholarship of **\$1,000.00**.

TERMS AND ELIGIBILITY CRITERIA

- The applicants must be dependent children of Faculty Association members in good standing. “Dependent” means a child of an employee who is under 25 years of age at any point during the academic year in which a scholarship is to be held. The following will be considered children of the employee:
 - (i) persons to whom the employee is a biological parent or related to the employee through marriage or for whom the employee is the legal guardian;
 - (ii) stepchildren of the employee;
 - (iii) adopted children.
- Currently be accepted and registered as a full-time student at an accredited post-secondary institution.
- Provide official transcripts of their two most recently completed semesters of study (high school or any post-secondary education) indicating a minimum overall average of 75%.
 - Photocopies or internet printouts are not acceptable.
- Have participated in extra-curricular activities in either school or community.
 - A two-page essay describing this involvement is to be included with the application. The essay must clearly state whether or not the activity is required as part of the student’s program of study and if the student was remunerated for the activity.
 - Provide two letters of support or confirmation from the community group(s), coach(es) or individuals who have been the focus of the student's involvement.
- This scholarship is tenable with all other scholarships and bursaries.
- The application deadline is the last day of October in each year.
- The recipients may receive only one award in a lifetime.
- The awards will be paid to the recipients upon verification of enrolment and payment of tuition.
- A cheque for the amount of the scholarship will be issued to the student and mailed to the address provided on the application form.
- Scholarship recipients are issued T4A's in February for the previous taxation year.
- Awards will be announced at the CMCFA Executive Meeting. The winners will be notified immediately, and their names will then be posted on the CMCF A website. Official notification will be sent to all applicants.

CANADIAN MILITARY COLLEGES FACULTY ASSOCIATION

*SCHOLARSHIP AWARD
TO DEPENDENT(S) OF A FACULTY ASSOCIATION MEMBER
TO ATTEND A POST-SECONDARY EDUCATIONAL INSTITUTION*

A P P L I C A T I O N F O R M

Section A - STUDENT INFORMATION

Surname:	Given Name:
Full address including postal code:	
Phone #:	Email (required in order to confirm receipt of application):
Date of Birth:	Name of Post-Secondary Institution and Program of Study:

I hereby certify that all information provided on this application form and in all the documents accompanying it is true, accurate and complete. I agree to notify the CMCFA in writing of changes to enrolment resulting from a reduced course load or withdrawal.

Signature of Student Applicant: _____ Date: _____

Section B - CMCFA Member Information

Surname:	Given Name:
Relationship of Applicant to Faculty Member:	Faculty/Department:
Beginning Date of Employment with RMCC:	

The foregoing statements relating to the student named in Section "A" are true and accurate. The aforementioned student is my dependent, as defined by the scholarship plan terms and eligibility criteria.

Signature of CMCFA Member: _____ Date: _____

PLEASE SUBMIT COMPLETED APPLICATION FORM WITH SUPPORTING DOCUMENTATION TO:

**Canadian Military Colleges Faculty Association
120 Clarence St.
PO Box 577, Kingston Main
Kingston ON K7L 4W5**

Remember, the deadline is October 31st